



Saanich Tennis Club Annual General Meeting – Minutes – November 3, 2007

The Annual General Meeting was called to order by club president **Errol Collinson** at 1:45 PM - 15 members were present.

1. The minutes of the December 3, 2006 AGM were circulated for discussion and comment.

It was moved by Bill Code and seconded by Jim Howie that the minutes be approved as published. Carried.

2. Business arising from the 2005 AGM minutes:

a. The courts' resurfacing was completed as contracted in May by Ocean Marker. All comments regarding this have been favourable including **Nick Coutts'** comment to the President in July that the STC courts were the best outdoor courts in Victoria.

b. The STC website has been up and running smoothly for several months thanks to the efforts of the site developer and manager **Byron Postle**. To date no comments regarding suggested changes/additions have been received.

3. Reports:

a. Treasurer's report. **Doug Smith** tabled the financial report to date 31 October 2007 (attached) noting that the club's overall revenues in 2007 were \$6784.80, expenditures (including \$7801.50 for the courts' resurfacing) were \$12,683.59 and the deficit was \$5898.79. He noted interest income on our Term Deposits was significantly higher than in previous years and the club's financial position was healthy with current assets being \$8286.52.

It was moved by Tim Travers and seconded by Gary Eggen that the Treasurer's report be approved. Carried.

b. Membership report. Before the Membership coordinator, **Louise Mason** gave her final report (Louise has resigned after many years in this onerous position and is being succeeded by **Shirley McCrodan**), she was thanked for her efforts over the past years, and there was a strong round of applause. The Executive had approved a gift certificate be given her in appreciation and this was done separately. The membership report showed that there were 127 members in 2007, including 3 honorary members, 101 adults, and 23 juniors. There were 29 newcomer adult members, and 13 newcomer junior members. These numbers were consistent with past numbers. Louise thought the club should have a parent as a Junior representative, and Friday afternoons should be scheduled for junior play.

It was moved Louise Mason and seconded by Jane Cunnington that the report be adopted as read.

c. Volunteers' Coordinator report. **Alistair Crooks** was unable to attend. He also wanted the club to know the regrettably he would not be able to stand for reelection as a Director in 2008 however he would certainly be continuing as an active member. The volunteers' list was not heavily utilized in 2007 as the various event organizers developed their own supporting teams. The efforts of Sylvia Fong in supporting virtually all the scheduled events, and Cathy Gillis and friends in keeping the clubhouse clean was appreciated.

d. Website Coordinator. **Byron Postle** was unable to attend the AGM – the website has been running for several months at <http://www.members.shaw.ca/saanichtennisclub/> and comments regarding the site have been uniformly positive.

e. Outdoor Program Coordinator report. **Bill Code** noted that participation in the scheduled events this year was greater than in recent years – there were 26 in the Annual Tournament and participation in League play was up over 2006. On the ladies side, there was still too little participation in tournament play. He also noted that the coordination of events reflected a more active involvement by some club members.

f. Indoor Sunday Social Program report. **Roy Ralfs** noted that the current timing for the Sunday tennis is not ideal, having the effect of limiting participation to 2 courts at most. He asked that the executive attempt to schedule an 8:30 or 9 AM start in the new year.

g. Phoning Coordinator report. **Dorothy Barlow** was unable to attend however, she wanted to publicly thank Jane Cunnington, **Carol Wilcox**, and **Lynn Davis** for their willing support. Dorothy volunteered to coordinate the Phoning Committee again in 2008.

h. Junior Clinic report. **Stella Barbon** was unable to attend. She had noted that despite the June rains the clinic was completed over 3 Mondays under the direction of **Kerry Chan**. Ten juniors participated and the clinic came in under budget. Stella volunteered to again coordinate this activity in 2008 and asked that club members donate their used balls to support the clinics. There will be bins in the clubhouse to accommodate it.

i. President's report. Errol Collinson noted that 2007 had been another interesting, and hopefully enjoyable year for the club members. Our membership remains steady at around 130 members (making us the second largest club in the Greater Victoria area). It seems that each year we lose about 30 members and about 30 new members join. **Highlights of 2007** included resurfacing the courts; the very successful annual club tournament in July which had the largest turnout in several

years largely thanks to the efforts of coordinators Bill Code and Byron Postle; the club's support of VITA Team Tennis – we had 2 men's teams including the 4.0 champions, and several ladies participated in various teams; the Junior clinic – kudos to Stella Barbon and her team for making this such a successful and enjoyable activity. **Concerns** include the low level of participation by ladies in the various scheduled events; the difficulty finding volunteers to coordinate scheduled activities – we rely on a few very dedicated members and would profit from more folks getting involved; and finally the delay in getting our new 5 year agreement signed with Saanich Parks – although there is no doubt it will be completed soon it is always more comfortable to have the agreement in hand! The past 2 years as club President have been enjoyable and he was blessed with the support of a strong and dedicated executive – he wished the incoming President the same good fortune.

It was moved by Errol Collinson and seconded by John Chase to accept the President's report. Carried.

4. New Business

a. Ball Machine. The ongoing saga of the broken ball machine continues but there is apparent light at the end of the tunnel. **Ken Louie** and Doug Smith have located a distributor in California (we have no manuals etc and online support is minimal) who will provide the necessary replacement parts. It will be up and running by Opening Day in 2008. Although the total cost of repairs is not yet known the membership was asked to approve up to \$700 for this. The cost of a new machine is approximately \$2500.

It was moved by Louise Mason and seconded by Roy Ralfs that up to \$700 be authorized for repairs to the club's ball machine. Carried

b. New Executive Position. Errol noted the club currently has 23 junior members and that, in recognition of their membership, the club should have a designated position on the executive for a "Junior Representative". Although the club does not specifically highlight any other demographic he noted that in his 5 years on the executive, never had he heard an opinion expressed or an issue raised by a junior member. Roy Ralfs noted that it would take a special meeting of the membership to create a new executive post, preceded by appropriate notification, as this would be a change to the constitution. Following further discussion it was agreed that rather than a new executive position, the club should establish a Junior Coordinator volunteer post.

It was moved by Jane Cunnington and seconded by Jim Howie that a volunteer position designated Junior Coordinator be established. Carried

c. Honorary Membership. Louise Mason noted that the club currently has 3 lifetime Honorary Members and that this recognizes their exceptional

service to the club over several years. This year we have the opportunity to recognize a member who more than meets the criterion. **Mike Meagher** will be stepping down as the Past President after providing exceptional service and leadership to the Saanich Tennis Club almost since its inception. All club members present concurred that Mike is highly deserving of this recognition.

It was moved by Louise Mason and seconded by Roy Ralfs that a lifetime Honorary Membership be conferred on Mike Meagher in recognition of his exceptional service. Carried

d. Various comments of interest.

Louise Mason noted that the membership form asks members to note which activities they would like to support and the Membership Coordinator then publishes a list. This list of potential volunteers is then largely unused by the various events' coordinators. It is a real waste of effort unless we utilize it!

Bill Code wanted to acknowledge the efforts of several of the membership, exemplified by John Chase who looks after the windscreens among other things, **Merv Holowka** who repaired and improved the clubhouse electrical/lighting, and **Jim Nott** who repaired the plumbing. It is thanks to the efforts and support of folks like these that the club is able to function and hold down costs.

Roy Ralfs asked who looked after opening and securing the courts at the times specified for public play. Errol informed all that this was the responsibility of Saanich Parks and their security service.

5. Election of 2008 Executive. Errol Collinson noted there are 6 elected positions on the club's executive and the term of service is 1 year. Four of the incumbents (Collinson, Chase, Travers, Crooks) would not be standing for re-election and there were volunteers to fill each vacant post except Secretary. The membership present, constituting a quorum, would be asked to vote in a new executive which would assume their duties upon election.

a. President. **Moved by Errol Collinson and seconded by Bill Code that Doug Smith be nominated. No further nominations. Carried.**

b. Vice President. **Moved by Errol Collinson, seconded by Merv Holowka that Jane Cunningham be nominated. No further nominations. Carried.**

c. Secretary. There were no volunteers for this position initially, but following general discussion as to the responsibilities inherent in the post, **it was moved by Doug Smith and seconded by Bill Code that Shirley McCrodan be nominated. No further nominations. Carried.**

- d. Treasurer. **Moved by Errol Collinson, seconded by Doug Smith that Jim Howie be nominated. No Further nominations. Carried.**
- e. Directors. Two required with one having responsibility for developing the annual outdoor program of activities and the other responsible for volunteers' coordination. **Moved by Errol Collinson, seconded by John Chase that Bill Code again be nominated to fill the Director's post responsible for the program. Moved by Shirley McCrodan, seconded by Jim Howie that Gary Eggen be nominated for the Director's post responsible for volunteers' coordination. No further nominations. Carried.**

6. Approval of 2008 Budget. Doug Smith tabled the proposed 2008 budget (Attached). Revenues are estimated at \$6,840, expenditures at \$5,620 for a projected year-end surplus of \$1,220. Bill Code asked if there was a cost for the web site. The reply was that there was no cost. A question arose regarding lights for night play? The reply was that the local residents did not want this nor did they want a backboard.

Moved by Errol Collinson, seconded by Jim Howie that the proposed budget for 2008 be approved. Carried.

7. Outline of 2008 Program of Activities. Although the program was not yet developed the following general outline would likely be observed. A suggestion that a Drop-in coordinator be found will be actively investigated.

- **Indoor Sunday Social** – until Opening Day at Cedar Hill.
- **Opening Day** - Early April (tentatively 5 Apr)
- **Welcome New Members BBQ** – Early May
- **VITA Team Tennis** – End April to End June
- **Junior Clinic** - June
- **Club Tournament** – July
- **Love 50 Tournament** – August
- **Closing Day** – end September.
- **Change Partners** – 2 or 3 to be scheduled
- **Competitive M/W Doubles and Mixed Doubles Ladders** to be set up – two 3-4 hour blocks per week to be set aside for play.
- **Social Mixed Drop-in** – Twice a week including Sunday morning.

8. Adjournment: **Moved by Errol Collinson, seconded by Merv Holowka. Carried at 2:50 P.M.**

Attachments (2)

SAANICH TENNIS CLUB

Financial Position

as at

October 31, 2007

	<u>YTD Actuals</u>	<u>06/07 Budget</u>	<u>Last Year</u>
Revenue			
Membership	\$ 6,215.00	\$ 6,415.00	\$ 5,265.00
Pre-paid membership			100.00
Guest fees			9.00
Interest	404.30	50.00	155.49
Miscellaneous	165.50	100.00	136.90
Jr. tennis clinic			
Total Revenue	<u>\$ 6,784.80</u>	<u>\$ 6,565.00</u>	<u>\$ 5,666.39</u>
Operating Expenses			
Tennis BC	\$ 1,696.00	\$ 1,800.00	\$ 1,643.78
Maintenance	1,435.93	1,500.00	1,332.90
Water & Hydro	414.64	450.00	391.84
Insurance	575.00	550.00	540.00
Newsletter/Stationery		250.00	341.02
Balls	108.21	250.00	204.92
Club Tournament	357.10	275.00	276.16
Jr. Tennis Clinic	278.53	500.00	358.54
Social Events	16.68	50.00	10.78
Website		120.00	
Miscellaneous		150.00	328.31
Total Operating	<u>\$ 4,882.09</u>	<u>\$ 5,895.00</u>	<u>\$ 5,428.25</u>
Net Operating	1,902.71	670.00	238.14
Capital Expenses			
Clubhouse			
Courts	7,801.50	8,852.00	
Net Surplus (Deficit)	<u>\$ (5,898.79)</u>	<u>\$ (8,182.00)</u>	<u>\$ 238.14</u>

SAANICH TENNIS CLUB
2007/08 Proposed Budget

	<u>07/08 Budget</u>	<u>Expenses 2006/2007</u>
Revenue		
Membership	\$ 6,415.00	\$ 6,215.00
Pre-paid membership		
Guest fees		
Interest	300.00	404.30
Miscellaneous	125.00	165.50
Jr. tennis clinic		
Total Revenue	<u>\$ 6,840.00</u>	<u>\$ 6,784.80</u>
Operating Expenses		
Tennis BC	\$ 1,700.00	\$ 1,696.00
Maintenance	1,500.00	1,435.93
Water & Hydro	425.00	414.64
Insurance	575.00	575.00
Newsletter/Stationery	250.00	
Balls	200.00	108.21
Club Tournament	275.00	357.10
Jr. Tennis Clinic	400.00	278.53
Social Events	25.00	16.68
Website	120.00	
Miscellaneous	150.00	
Total Operating	<u>\$ 5,620.00</u>	<u>\$ 4,882.09</u>
Net Operating	1,220.00	1,902.71
Capital Expenses		
Clubhouse		
Courts		7,801.50
Net Surplus (Deficit)	<u><u>\$ 1,220.00</u></u>	<u><u>\$ (5,898.79)</u></u>