

SAANICH TENNIS CLUB MINUTES

Special Meeting - July 19, 2015

Rich Wanbon welcomed attendees and thanked Jim Howie and Bill Code for their efforts in running another highly successful tournament.

This was followed by the introduction of the current Board: Richard Wanbon, Bill Bradley, Jane Cunnington, Fran Burbidge and Jim Howie. There are also currently two Members at Large: Judy Huff and Sunny Schlagentweit.

The club also has Volunteers taking on many vital roles. These include Bill Code, (club tourney, special events) Mike Poplawski, (webmaster, automation, communications) and Mike Meagher (our SITA REP for the last 15 years).

There are so many other volunteers quietly looking after the club, so that it runs smoothly, not only programs, but to have the Clubhouse & Courts looking good! These valuable individuals include Janet, Chad, Mike Nichol, Larry & Judy, Dave Metcalfe, Bill Bradley, Yutaka, Merv, Jean, Dale & Rachelle, Dan Ho, Petr, many others who have signed up for cleaning the club and those who volunteered in a number of other ways.

Purpose of Special Meeting

To support changes to our Constitution:

- To change the date of the AGM
- To discuss change in Fee Structure/Fees for 2016
- To add to and redefine the Board of Directors

To discuss court conditions & short-term/long-term future planning

To provide an opportunity for members to ask questions to the Executive

Quorum – met (32 adult members)

Review of this year's changes

There have been a number of changes instituted already this season: club survey, more Change Partner events, adult lessons, men's drop-in, new ball machine, a number of website improvements and the Singles League to name a few. Going forward, we would like to address on line registration and discuss the plan to expand Saanich Tennis Club to a 3- or 4-court facility.

Membership

Judy Huff reported that to date we have 158 regular members including 58 new members and 35 junior members.

Survey Results

Rich thanked the members for their feedback. There were 73 responses to the survey (results posted online). Some key results were discussed briefly including actions the executive have taken based on the survey results. Tennis lessons have begun with good feedback.

Rich suggested that the challenges and initiatives remaining include:

- Fiscal viability with a plan to improve and/or expand the court conditions
- Continue to improve the diversity of the demographics (age & ability)
- Maintenance of the court surface, windscreens and clubhouse
- Drop-in sessions – some sessions not well attended.
- Continue to improve our web support for registration, payment, activities

Members weighed in on topics including court, clubhouse improvement, # of courts, location of courts in future and web support.

Constitution Amendments

Rich moved that the AGM should be moved to January in order to have correct and final figures for the fiscal year. Membership would have to be paid in January in order to be eligible to vote.

Seconded: Errol Collinson; approved by members

Rich proposed that the Board of Directors be changed (via changes in the Constitution) as of the 2016 AGM. The new Executive structure would consist of ten Directors with specific roles. The current Directors at large positions would be removed. The SITA Rep position would remain a non-voting participant at STC Executive meetings (i.e. not a Director). Rich reviewed the specific language that would be added to the Constitution for each of the Director's role (see Appendix 1 below). Approvals for each of the changes are as follows (each approved by members):

President – moved by Gerry Connor; Seconded by Linda Armstrong

Treasurer - moved by Gerry Connor; Seconded by Judy Huff

Secretary – no Constitution change (i.e. no motion carried; no concerns raised by members)

Vice-President – no Constitution change (i.e. no motion carried; no concerns raised by members)

Past-President - moved by Jim Howie; Seconded by Bill Code

Directors at large – Removal of the 2 current Directors at large and replace with 5 new roles, increasing the Board from 7 to 10 members.

- Moved by Bill Bradley; Seconded by Gerry Connor

New positions recommended & approved by members:

Membership & Volunteer Director – Moved by Linda Armstrong; Seconded by Gerry Connor

Activities Director – Moved by Gerry Connor; Seconded by Larry Huff

Junior Programs Director – Moved by Gerry Connor; Seconded by Judy Huff

Facility Director – Moved by Gerry Connor; Seconded by Gino Chicorelli

Communication Director – Moved by Gerry Connor; Seconded by Judy Huff

Updates – Future Planning: BC Hydro Redevelopment & Court Repairs

The court land is owned by BC Hydro, leased to Saanich Parks until 2021. BC Hydro is planning to clear the parking lot, remove the gate and move the gate to the south side of the property. This will certainly negate the possibility of a 3rd court there. The parking situation will also change, but nothing has yet passed through Saanich Council.

Linda Armstrong raised the point that our courts should not be lost (discharge of contract)

On the survey, 80% found the current courts acceptable, although 75% would like more courts and 75% of members would pay more in annual fees.

Bill Bradley has met with pros from Cedar Hill and Oak Bay. Discussions were had re: obtaining estimates for resurfacing at the end of August from Ocean Marker, Tomko and Court Sport. Saanich Parks & Rich have been in touch with Tomko and shown them the “lumps” in the courts.

As our lease doesn't end until 2021, we are unable to expand or relocate – however Saanich has shown a willingness to partner with us in any expansion to 15-25%. We could also explore the possibilities of other local grants or one of the many Federal grants available each year. So spend money now or wait for major changes in the future? Decided no major work at this time – Get saanich Parks to repair minor cracks – plan major works for 2017.

Fees - we have not had a fee increase in 6 years. A suggestion was made to increase adult fees from \$75 to \$85 and junior fees from \$25 to \$35 for 2016.

Moved – Gerry Connor

Seconded – Chad Brachat

Discussion around what constitutes a “Family Membership” Decided to stay as it has been – up to 2 adults and their dependent children up to age 18 yr.

Janet Martin – moved
Dale McGregor – seconded

Caroline Wharton – moved to adjourn
Jim Howie – seconded.

Appendix 1

2016 STC Executive Structure Proposal **(yellow highlights indicates proposed changes)**

1. President

- The President shall, when present, preside at all meetings of the members of the Club and of the Board of Directors. The President shall **also** be charged with the general management and supervision of the affairs and operations of the Club. **The President shall also coordinate the long-term goal planning for the Club with the Board.** The President with the Secretary or other officer appointed by the Board for the purpose shall sign all resolutions. [Constitution change as highlighted]

2. Vice-President

- The Vice-President shall perform all the duties of, and exercise all the powers of the President, in the absence or inability of the President, and shall preside at all meetings of the Club or the Board of Directors in the absence or upon the request of the President. [no recommendation for change in our Constitution]

3. Treasurer

- The Treasurer shall receive and deposit all monies of the Club and pay the expenses and expenditures of the Club. **The Treasurer will provide an annual report at each Annual General Meeting to provide a fiscal review of the previous calendar year and a proposed budget for the following 12 months.** [Constitution change as highlighted]

4. Secretary

- The Secretary shall keep a record of the proceedings of the Club, and submit a report of same to the Annual General Meeting, and any other Meetings, and shall transact the ordinary business of the Club, under the direction of the President. [no recommendation for change in our Constitution]

5. Past-President

- The Past-President shall provide guidance to the new President, and the Board of Directors, to ensure continuity of Club operations and conformity with Club policies and bylaws outlined in the Constitution. In addition the Past-President shall Chair the nomination committee for the Annual General Meeting. [no description was provided in the 1983 Constitution Amendment (where the Past-President was added)]

6. Membership and Volunteer Director

- The Membership and Volunteer Director shall maintain updated records of the Club's members, ensure each member is deemed to be in good standing and liase with Tennis BC for membership services. The Membership and Volunteer Director shall also maintain updated records of volunteers in the Club.

7. Communications Director

- The Communications Director shall assess and provide guidance to the Board for all forms of communication within the Club. The Communications Director shall, when possible, review communications to Club members to ensure accuracy and appropriateness. The Communications Director shall also serve as, or provide guidance to, the Club's Webmaster and other social media representatives for the Club.

8. Activities Director

- The Activities Director shall provide an Activities Report at the Annual General Meeting. The Activities Director shall identify Event Organizers for Club activities and propose a schedule of events for the calendar year to the Board.

9. Junior Program Director

- The Junior Program Director shall coordinate junior programs and services.

10. Facility Director

- The Facility Director shall intermittently evaluate the Club's facility for general maintenance and future repair needs and report these needs to the Board. The Facility Director shall also coordinate Club volunteers, and provide guidance when needed, to complete facility maintenance tasks.