

SAANICH TENNIS CLUB

DRAFT MINUTES - February 2, 2020

Cedar Hill Recreation Centre, Multi-Purpose Room

Meeting commenced at 11:36 AM

Minutes Recorded by Cheryl McMicken

Attendees: Michael Adams, Peter Brett, Ray Chow, Leah Clarkson, Terence Coulter, Jane Cunningham, Terry Dodds, Tim Ebata, Thomas Glenn, Petr Havlik, Ed Ho, Eric Holden, Jim Howie, Mark Johnston, Dianne Kerr, Paul Krause, Kim Lee, Mark Lyn, Janet Martin, Cheryl McMicken, Julie Miles, Cathy Nettleton, Darryl Neville, Michael Poplawski, Cheryl Robinson, Ann Shubrook, Yutaka Yoshida, Dave Metcalf

Quorum: 28 Members in Attendance of 65 Registered Members

1. Approval of 2019 AGM Minutes

- a. Tim reviewed the 2019 AGM minutes on the projector
- b. Janet made a MOTION TO approve the 2019 AGM minutes, Kim seconded
- c. Approved

2. President's Report

- a. Tim presented the President's report (Appendix I)
- b. Summarized 2019 Highlights & Goals for 2020

3. Membership Report

- a. Janet delivered the membership report. 161 Members in the 2019 season, an increase from 2018. Currently 65 registered members for 2020
- b. **Ken Babcock** is the winner of a free membership for the 2020 season.
- c. Janet provided the SITA tennis brochure for 2020 events throughout Vancouver Island to members

4. Treasurer's Report

- a. Michael delivered the Treasurer's Report on the projector (Schedule A)
 - i. Highlighting the new style of Simplified Accounts delivered instead of Financial Statements
- b. Additionally, Michael highlighted the work he did in 2019 to reduce the workload required for the position with the aim of recruiting a new person into the treasurer position
 - i. Extremely little bookkeeping involved
 - ii. Little work in Jan, Feb, Mar when memberships are purchased. Even less for the rest of the year/season.

- c. Michael reviewed the history of the club, as detailed in the “Notes to the Accountant” and the “Summary of the Investment cost in the Courts”
- d. No motion was made to pass the Treasurer's Report. It was unanimously approved by the Directors in accordance with the Society's Act.

5. Facilities Report

- a. Yutaka presented the Facilities Report (Appendix III)
- b. Yutaka thanked all the members/volunteers who were involved all season long in cleaning the clubhouse, maintaining the courts and doing repairs on the courts
- c. Eric & Yutaka explained that there is a strategic plan to work on the courts for the 2020 season in addition to working on a long term strategy with Saanich municipality

6. Activities Report

- a. Eric presented the Activities Report (Appendix IV)
- b. Eric highlighted that 2019 was the busiest year by far in terms of lessons (61 hours total) and activities which were all fully subscribed or oversubscribed
- c. Increased the number of popular “Change Partner” events and added “Single Day multi-match” tournaments - all full
- d. New events coming this year - 30 year celebration at the Viewmont Courts

7. Junior Program Report

- a. Tim presented the Junior Program Report (Appendix II)
- b. 11 children attending, divided into 2, one hour sessions based on their ability
- c. Tim thanked Serene Ford (non-member) volunteered to run our sessions (with member volunteers)

8. New Business

a. Election and introduction of the 2020 Board of Directors

Nominations for the Board are:

1. Director at Large - Jaime Sharpe, nominated by Tim, seconded by Janet
2. Facilities Director - Yutaka Yoshida, nominated by Kim, seconded by Tom
3. Membership Director - Janet Martin, nominated by Tom, seconded by Cathy
4. Activities Director - Eric holden, nominated by Yutaka, seconded by Janet
5. Communications Director - Petr Havlik, nominated by Jim, seconded by Jane
6. Secretary - Leah Clarkson, nominated by Tim, seconded by Michael
7. Treasurer - Michael Adams, nominated by Paul, seconded by Eric
8. Vice President - Cheryl McMicken, nominated by Eric, seconded by Yutaka
9. President - Tim Ebata, nominated by Dave, seconded by Jane

There were no other candidates. All nominees were acclaimed.

b. Member Survey

- i. Cheryl reminded members to fill out the 2020 Membership Survey circulated via email last week. A second email reminder will be sent with the survey deadline in ~2 weeks.

c. Logo Contest

- i. Cheryl proposed updating the clubs logo with a logo contest. Parameters will be circulated and members will be encouraged to submit their designs. The board will select a winner and the new logo will be launched for club opening day 2020.
- ii. Members who were present were asked to shout out words to describe the goal/feeling of the club to assist the board in determining the winner of the logo contest: "Inclusive, Friendly, Social, Sportsmanlike, Happy, Fun"
- iii. Members expressed interest in getting hats, t-shirts and sweaters made with the new logo.

9. Question & Answer Period

- a. Will there be a lesson group on weekdays for A group tennis during the week? Or open social time during the week
 - i. Eric addressed the question
- b. Fence repair cost - is that Saanich or STC?
 - i. Saanich will pay, but asked us to organize the contractor and has been unsuccessful in contractor finding the time

10. Adjournment

- a. Paul motioned to adjourn the meeting at 12:50 PM, seconded by Cheryl.
CARRIED

APPENDIX I

2019 President's Report

I'd like to take a quick look back at 2019, and highlight the amazing year the club had. Before we stepped outdoors, the Cedar Hill Rec Sunday morning mixed doubles sessions were and still are a huge success much to the excellent organizing skills of Janet Martin. Janet is a key member of our board as the membership coordinator and liaison with TennisBC. I knew 2019 would be special when I saw all of the members who came out on clean-up day in April. All hands were on deck helping with court cleaning, weeding, parking lot preparation and clubhouse tidying. Yutaka's report will give you more details but I'm so appreciative of Yutaka's dedication and to all of those who helped with facilities this year. You'll hear from Eric Holden's very busy activities report that all our tournaments and fun events were well-subscribed and most of our drop-in sessions were well used. Along with managing our web site flawlessly, Petr Havlik ran an excellent club tournament and the popular singles ladder. Thanks, Petr! Monday nights in May and June was when we ran our junior program, led by our volunteer coach Serene Ford and coordinated by me. The kids and their parents all enjoyed the lessons and hopefully have a good foundation for the game. Eric was also instrumental in facilitating our adult lessons program coached by Jared Martin. These lessons brought a lot attention to our club and, more importantly, attracted new members. I hope you've been enjoying our very sharp looking and informative online newsletters written and published by vice-president, Cheryl McMicken, using her amazing communications skills while juggling her duties as a new mom. I would also like to highlight the work our treasurer, Michael Adams, has done in streamlining our financial processes and bringing his experience as a certified accountant to make the job of future treasurers less onerous. Lastly, leaving this year is our secretary, Diane Brodie, who diligently attended our board meetings and translated our ramblings and discussions into the official club minutes over the last few years. Thank you, Diane!

As you can see, I think we have the best little club on the Island but it wouldn't be that way without the work of a dedicated and skilled board. I want to thank all of them for a job well done and I look forward to an equally busy year with the new board. We fortunately have recruited two new board members - Leah and Jamie - who will be bringing new energy and ideas to our group. Welcome!

Some of the challenges I see facing us in 2020 and in the future relate to the conditions of our courts. As you'll read in the Treasurer's report, our unusual lease situation precludes us from doing major improvements to the property. The challenge for this year's board is to make sure the court surface is safe and acceptable for play in the short term while in the longer term, work out solutions to fix the more fundamental structural problems we have with the underlying materials that have reached their end of life. We also need your support - members run a club and without everyone helping out, duties fall on a few which is unsustainable and unfair. Please volunteer to help out. There are many little tasks that were listed when you registered this year that you can do that won't be big time commitments but will certainly contribute. One of the bigger tasks in fall 2020 will be to find someone to take over the organization of the Sunday morning doubles. Janet is stepping down after many years of doing an amazing job of organizing this session. We all would like to say "thank you" to her years of service to this group. Hopefully someone steps up to the challenge.

Feedback is always welcome. Please take the time to fill out our online membership survey which will help guide the board's decisions this year. See you on the courts!

Tim Ebata - President, Saanich Tennis Club

APPENDIX II

2019 Junior Program Report

Our junior program began on Monday May 6th with 11 children attending who were eventually divided into two one hour sessions based on ability. The lessons were run from 5:30 to 6:30 for the beginners and from 6:30 to 7:30 for the more advanced students. Serene Ford, a certified coach, volunteered again to run our sessions. She loves children and recently retired from her long time vocation as a pre-school teacher. Volunteers who came out to help with the lessons were Alison Bullock, Remi Cliché and me.

Serene purchased a mini-tennis net and low bounce balls for these lessons and she was reimbursed. This equipment is stored in the club house. The sessions were well attended and the kids enjoyed them and by the end of the session some of them seemed to have improved quite a bit. The last session included a demonstration of the ball machine and we informed the parents that they had access to this equipment through the season. The sessions ended at the end of June and the rest of the summer was offered to the 4.0 women's doubles.

Please contact me if you'd like to volunteer as the junior coordinator. It is pretty simple as you just act as the liaison between the parents and the coach to schedule the students. All registration was done online which simplified the process and avoided the need to register the students on site.

APPENDIX III

2019 Facilities Report

Prepared for the STC Annual General Meeting, February 2, 2020

Summary: Thanks to all the volunteers who, throughout the year, helped us maintain our facilities, we were able to enjoy playing, learning, and socializing at our club. Also we added more equipment such as an upgraded ball machine and the second leaf blower to enhance our experience at the club. However, despite all our efforts, our courts have started to show obvious signs of deterioration and also part of the fence was damaged by a windstorm. While we'll do our best to keep our courts safe and playable, we need to come up with viable short- and long-term plans through working with Saanich Parks.

1. Courts & fence

Thanks to a dedicated crew of volunteers who thoroughly power washed the courts and replaced the windscreens in the spring, we were able to enjoy our courts throughout the 2019 season. We also purchased another battery-operated leaf blower so that we can get both courts ready for play faster.

On the other hand, we are seeing notable deterioration on the court surfaces despite a relatively short period from the last resurfacing in 2017. While the issues covered by the warranty are being addressed, new cracks started to appear, possibly due to all the construction around the club. Thanks to the help from Royce Medd, we were able to seal some of the cracks but it appears that more cracks are forming and widening.

Also, a windstorm early in the year damaged the part of the fence which we haven't been able to fix due to the availability of the contractors.

We are in touch with Saanich Parks and closely monitoring the conditions. We'll do our best to make sure the courts are safe and playable for the 2020 season while we'll work with Saanich to come up with short- and long-term plans.

2. Parking

After BC Hydro's work to construct an emergency access road from Viewmont Avenue to the BC Hydro lot, we are left with a rather messy but quite large space north of the courts. Our volunteers sweated to make it a usable parking lot during the spring cleaning. We plan to discuss with Saanich the best use of this area.

3. Clubhouse

Many members showed up for the spring cleaning in April. Also monthly cleaning by volunteers helped keep the clubhouse in very good shape.

4. Ball machine

Due to the popularity, our first battery-operated ball machine got used very heavily and showed lots of wear and tear after 5 years. At this point it became clear that we needed another machine so we purchased an upgraded model which has "all-court sweep" function. We ask members to

follow the instructions and use the machine with care so that we can prolong the life of our new machine.

Volunteers: I'd like to thank all the people who helped keep our courts and clubhouse safe and clean throughout the year; Ken Stacey, Royce Medd, Sasho Radisavljevic, Brad Bardua, Dave Metcalfe, Tim Ebata, Peter Bret, Cathy DuPont, Janet Martin, Mika Kimura, and Jim Howie to name a few - I'm sure there were more people who helped – my apologies for not remembering everyone!

Member Feedback: Feedback from our members regarding the conditions of our facilities is very important for us to make appropriate plans for the future. Please send your comments, complaints or suggestions to our Facilities Director at: facility-director@saanichtennisclub.org

Submitted by Yutaka Yoshida


STC Facilities Director


APPENDIX IV

2019 Activities Report


Prepared by Eric Holden, Activities Director, STC


Thanks to our hardworking volunteers and loyal tennis enthusiasts we had a very busy and successful year at STC in 2019. Some of the highlights included the following:


 61 hours of tennis lessons conducted by our amazing coach Jared Martin including group lessons comprised of 2.0-3.0, 3.5-4.0 and 4.0-5.0 level players. All group lessons were either fully subscribed or over subscribed.

 Two new Compass (multi match) tournaments including a M/F singles tourney and a two day mixed doubles tourney.

 A very successful Annual Club Tournament with close to 50 participants.

 Numerous events that combined fun and varying levels of competitive tennis including five Change Partner tournaments, New Members Welcome Day, Davis Cup and the Love 50 tournament.

 Evening drop-in sessions for Advanced Women (Monday), Advanced Men (Tuesday) and Advanced Mixed Doubles (Friday) and mixed doubles drop-ins on Sunday morning (3.0-4.0) and afternoon (4.0+) with the optional capability of signing up on-line.

 Womens Weekly Tennis on Monday, Wednesday and Thursday mornings.

 Juniors program on Monday evenings between May 6 and June 24.

 Mixed singles tennis league.