

SAANICH TENNIS CLUB

2023 ANNUAL GENERAL MEETING INFORMATION PACKAGE

AGENDA

Welcome & Overview of Virtual Meeting Structure

Determine that there is a quorum

Motion to approve the Proposed 2023 AGM Agenda

Motion to approve the minutes from 2022 AGM

Presidents Message & Introduction of Directors

Directors Reports

Financial Statements / Treasurer's Report

Membership Report

Activities Report

Facilities Report

Election of 2023 Board of Directors

New Business

Membership Fee Increase

Question & Answer Period

Motion to terminate the meeting

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Saanich Tennis Club

2022 Annual General Meeting

7:00 PM Wednesday February 8, 2022 - Virtually hosted on Zoom

Members present: Tim Ebata, Cheryl McMicken, Anna Cox, Jaime Sharpe, Leah Clarkson, Janet Martin, Olivia Han, Tom Glenn and Kim Lee, Chelsea Thompson, Petr Havlik, Michael Poplawski, David Brillinger, Laurie Denley, Yutaka Yoshida, Eric and Dorothy Holden

AGENDA

The order of business at a general meeting is as follows:

1. Welcome & Overview of Virtual Meeting Structure
2. Determine that there is a quorum- Yes- 13 members present
3. Motion to approve the Proposed 2022 AGM Agenda

Moved by: Tom Glenn

Seconded by: Janet Martin

Vote: 12 Yes, 1 Abstain

4. Motion to approve the minutes from Previous [2021] Annual General Meeting

Moved by: Tom Glenn

Seconded by: Yutaka Yoshida

Vote: 13- Yes

5. Presidents Message & Introduction of 2021 Directors

- Tim introduced and thanked the 2021 directors board and highlighted how well the club did this season with following different Covid-19 protocols and running events to an almost normal capacity.

6. Directors Reports

a. Financial Statements / Treasurer's Report

- Jaime went through the financial report and highlighted that the club's net revenue was up \$10000 compared to the 2020 season. She also discussed that court repairs and clubhouse maintenance are budgeted for the 2022 season.
- Motion to accept treasurer's report:
Moved: Tom Glenn
Seconded: Cheryl McMicken
Passed with 13 yes votes

b. Membership Report

- Janet presented the membership report and highlighted that the membership numbers increased in the 2021 season. Janet discussed the membership survey and announced that Tiffany Mack won the free membership for completing the survey.

c. Activities Report

- Anna presented the activities report. She discussed how most events successfully ran this year, including singles league, tournaments, single setters etc.

d. Facilities Report

- Tom presented the facilities report. He discussed the court deterioration and some strategies that were put in place to slow this down (no leaf blowers). There is money budgeted for 2022 to repair the courts so they are playable this year. The clubhouse had a burst water pipe on January 1, 2022. Thank you to Tim and Royce for cleaning this up.

7. Election of 2022 Board of Directors

President: By Acclamation Tim Ebata
Nominator: Tom Glenn

Vice-President: By Acclamation Cheryl McMicken
Nominator: Tom Glenn

Treasurer: By Acclamation Tom Glenn
Nominator: Anna Cox

Secretary: By Acclamation Jaime Sharpe
Nominator: Janet Martin

Director at Large: By Acclamation Janet Martin
Nominated by: Tom Glenn

Director at Large: By Acclamation Anna Cox
Nominated by: Cheryl McMicken

8. New Business

a. Question & Answer Period

9. Motion to Terminate the Meeting

Motion to adjourn Meeting: Tom Glenn
Seconded: Cheryl McMicken

Meeting Adjourned: 7:41pm

PRESIDENTS MESSAGE

Now that we have launched into the 2023 STC season, I'd like to look back at the club's many accomplishments in 2022 and highlight some of the challenges for the 2023 board. First, I'd like to thank the many organizers for our weekly sessions throughout the year starting with our winter indoor social Sundays at Cedar Hill Rec Centre and continuing on with our outdoor ladies', men's and mixed sessions that were scheduled throughout the week. I would also like to give a big shout out for those who stepped up to organize our popular and well-attended fun and competitive tournaments. Through May and June, we ran junior tennis lessons with our volunteer coach, Serene Ford, and her enthusiastic volunteer helpers Sherri Andrews and Remé Cliché. Also, many thanks to the club members who helped out getting the courts ready in the spring and the dedicated crew that kept the clubhouse clean and organized. Special thanks to Anna Cox who kept the lessons program running smoothly, to Yutaka Yoshida for maintaining our well-used ball-machines and to Cheryl McMicken for modernizing our web site. Thanks to everyone for making the 2022 season a success!

Moving onto 2023, as you know our courts are due for a full replacement but we can't proceed until funding and partnerships are completely worked out. I am happy to report that recent discussions with Saanich are encouraging. In the meantime, regular maintenance will be required to address problem spots to ensure the surface is safe to use. We expect a short delay this spring for some minor repair work and more information about this will be communicated. Other maintenance items to address this year will be replacing our water heater, fixing holes in the deck, replacing/fixing the gutter, clearing brush from the parking lot to improve access, and repairing the ball machines. The club is looking for a facilities coordinator who may or may not wish to be a formal board member but report to the board regarding maintenance costs. Please contact me if you are interested in taking on this role.

I am looking forward to working with the 2023 STC board of directors to deliver an equally rewarding year of events and activities. I encourage your participation and if possible, help out to make our club the best little club on the island! As always, your feedback is important to us so please contact me or any of the board members if you have suggestions or recommendations for improvements.

See you on the courts!

Tim Ebata - President, Saanich Tennis Club

TREASURER'S REPORT

Saanich Tennis Club Annual general Meeting, February 1, 2023 Treasurer's report for Fiscal Year 2022

INCOME & EXPENSES

Net profit for FY2022 was \$6,041 versus \$16,178 for FY2021. The principal reason for the decrease was the court repair work undertaken in in FY2022 amounting to \$10,432 versus \$0 spent on court repairs in FY2021.

Excluding court repairs, the FY2022 surplus would have been \$16,473, with the following breakdown:

- Membership dues and general operating expenses recorded a surplus of \$14,138;
- Events and tournaments generated a surplus of \$155;
- Lessons generated a surplus of \$1,799; and
- Sunday indoor tennis generated a surplus of \$381.

BALANCE SHEET

The Club's assets (in bank and Stripe accounts) increased by \$6,041 during FY2022 and on December 31, 2022 stood at \$52,614.

The Club had no liabilities on December 31, 2022.

Saanich Tennis Club total equity was \$52,614 on December 31, 2022.

OUTLOOK for 2023

The surplus from membership dues versus operating expenses is expected to increase slightly in FY2023 to \$18,500 (versus \$16,178 in FY2022). Other categories (events, lessons, Sunday tennis) surplus is expected to be approximately the same as FY2022. Budgeting for court repairs is increased for FY2023 to \$13,000, as inflation is expected to increase costs.

Tom Glenn, treasurer.
January 27, 2023

SAANICH TENNIS CLUB

FY2022 INCOME & EXPENSES

	INCOME	EXPENSE	NET
MEMBERSHIP			
Membership Dues - Adult	17,480		
Membership Dues - Family	1,900		
Membership Dues - Junior	735		
Membership refund			95
Guest Fees	207		
TOTAL MEMBERSHIP INCOME			20,227
OPERATIONS			
BC Societies		40	
IT equipment & services		85	
Insurance - Liability		464	
Bank fees		18	
Misc. Supplies		149	
Office Supplies		56	
Small Repairs & Maintenance		442	
Stripe Fees		940	
Tennis BC Membership		2,723	
Tennis Supplies		453	
Utilities - Electricity, Water, etc.		719	
TOTAL OPERATIONS EXPENSES			(6,089)
NET OPERATIONS PROFIT/(LOSS)			14,138
EVENTS & TOURNAMENTS			
E&T Income	1,030		
E&T Expenses		875	
NET Events & Tournaments			155
LESSONS			
Tennis Lessons	6,678		
Lessons refund		804	
Tennis Lessons - Equipment		433	
Tennis Lessons Instructor		3,642	
NET Lessons			1,799
SUNDAY INDOOR TENNIS			
Sunday Double Winter session	6,461		
Court Rental Fees - Sunday doubles		6,080	
NET Sunday Indoor Tennis			381
OPERATING PROFIT EXCL. COURT REPAIRS			16,473
Court repairs		10,432	
NET Court Repairs			(10,432)
NET STC PROFIT FY2022			6,041

Not verified
 Prepared by T Glenn, Treasurer
 January 27, 2023

**SAANICH TENNIS CLUB
FY2022 BALANCE SHEET
as at DECEMBER 31, 2022**

FY2022 FY2021

ASSETS

Coast Capital Checking Account	52,142		46,573
Stripe account	471		0
Cash	0		0
Total Cash, Bank and Stripe	52,614		46,573
Other Current Assets			
Long-term Assets			

Total Assets	52,614		46,573
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LIABILITIES

Current Liabilities	0		0
Long-term Liabilities	0		0

Total Liabilities	0		0
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EQUITY

Retained Earnings/Deficit	46,573		30,395
NET Profit / (Loss)	6,041		16,178
Total Retained Earnings	52,614		46,573

Total Equity	52,614		46,573
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Not verified
Prepared by T Glenn, Treasurer
January 27, 2023

MEMBERSHIP REPORT

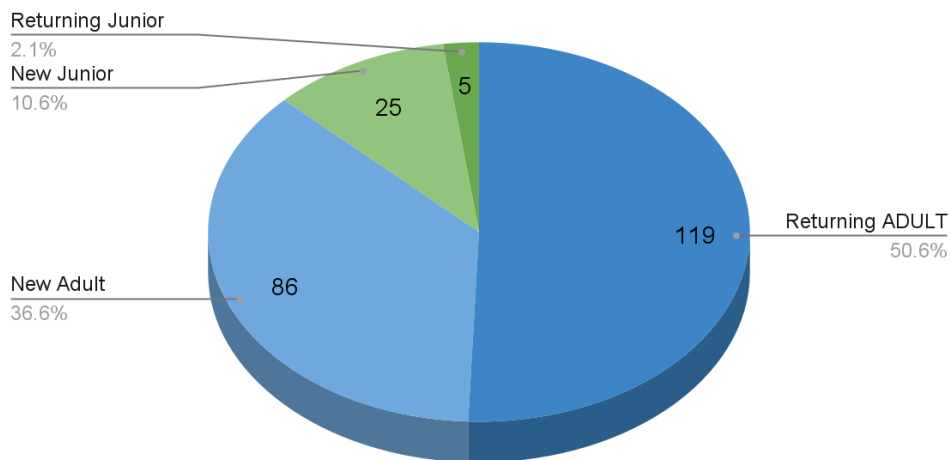
205 adults registered, 86 of which were new members.

30 Juniors (incl. children in family memberships), 25 of which were new members.

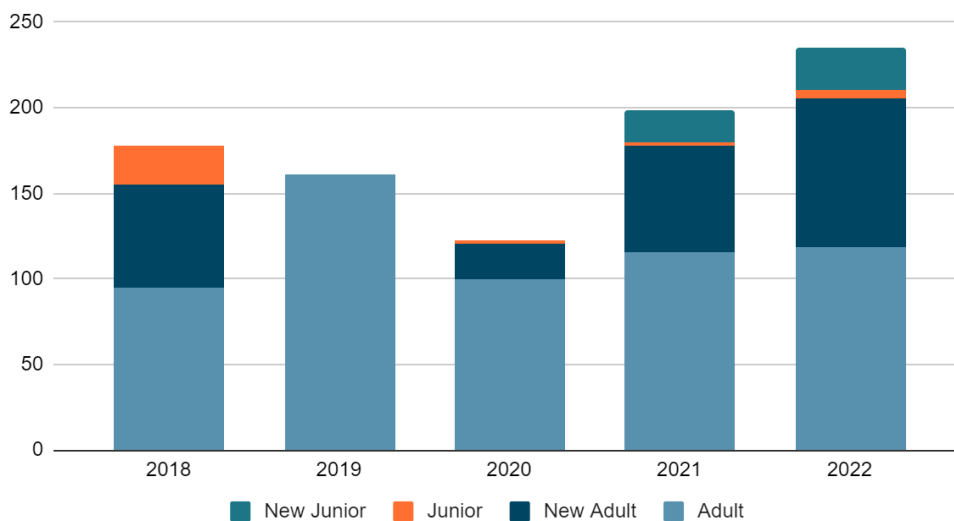
3 new family registrants.

This is an increase of 27 adults and 9 Juniors compared to 2021 registration.

2022 Registration



Membership make-up, Year by Year



A point of interest: I was still receiving communication from people interested in joining the club in September, even up to December.

ACTIVITIES REPORT

Prepared for the Saanich Tennis Club Annual General Meeting, Feb. 1, 2023
Prepared by Anna Cox, Director at Large & Activities Coordinator

Summary

Setbacks with court repairs and an unusually rainy start to the season delayed the start of our regular summer season. Despite this, we were able to maintain a very busy schedule of activities for 2022. A huge thank you to all of the organizers and enthusiastic participants! STC also once again welcomed the South Island Tennis League to our courts on Tuesday evenings in May and June. Many fun matches were had, for both players and spectators.

1. Tennis Lessons Programs:

We ran three sessions for our popular Adult Lessons Program with coach Jared Martin this year, from May through to August. The lessons were offered for three different skill level groups, continued this year to be 3.0-3.5 on Saturday mornings, and 3.5-4.0 / 4.0-4.5 on Thursday evenings. The sessions were extremely popular with all being fully subscribed or oversubscribed. Due to the amazing weather in September, we were able to extend the season with three additional super sessions. Thank you to Jared for once again bringing his expertise and enthusiasm and all of our participants for making this program a huge success.

We were also able to continue our Juniors Program this year, run by volunteer Serene Ford on Monday evenings.

2. Scheduled Weekly Tennis:

Thanks to our dedicated organizers, we were able to run the following scheduled weekly programs for 2022 for the full outdoor season.

- a) Monday Morning Advanced Women's Doubles (level 4.0-4.5). Organizer: Diana Collier
- b) Monday Evening Advanced Women's Doubles (level 4.0-4.5). Organizer: Katrina Smith
- c) Wednesday and Thursday Morning Women's Doubles (3.5-4.0). Organizer: Cathy Nettleton
- d) Sunday Morning Mixed Doubles (3.0-4.0). Organizer: Janet Martin

A big thank you to Mariana Janusic for organizing the indoor Sunday Morning Mixed Doubles at Cedar Hill starting in October, taking over from Janet Martin. Thank you Janet for your many years of volunteering!

3. Weekly Sign Up Tennis:

Thank you to new volunteers Kim Lee and Gino Chicorelli this year for running our weekly drop-in events.

- a) Tuesday Evening Advanced Men's Doubles (4.0-5.0). Organizer: Gino Chicorelli
- b) Friday Evening Advanced Mixed Doubles (4.0-5.0). Organizer: Kim Lee

4. Coed Singles League

Petr Havlik once again organized the Coed Singles League which continued through October and will resume in the Spring of 2023. He also built a new and improved home for our league registration and scorekeeping site. Thank you Petr!

5. Monthly Events

- New Member's Day
- Anniversary Celebration
- Change Partners
- Single Setters
- Fast4 Mixed Doubles
- Annual Club Tournament
- Love 50
- Closing Day events

A big thank you to all of our organizers who made our 2022 events possible: Janet Martin, Tim Ebata, Judy Huff, Dan Ho, Tom Glenn, Stephanie Bird, Yutaka Yoshida, Cheryl McMicken, Jaime Sharpe

Our Club Tournament in July was a huge success, kicking off with a Mixed Doubles event, followed by Men's and Women's Doubles, and finishing off with a weekend of Men's and Women's Singles. A huge organizing effort by our volunteers: Olivia Han, Jaime Sharpe, and Judy Huff.

FACILITIES REPORT

To be delivered verbally during the 2023 AGM. A summary will be provided in the AGM Minutes.